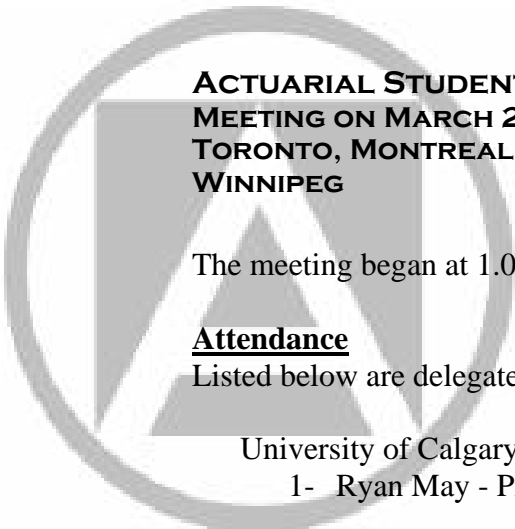




**ACTUARIAL STUDENTS' NATIONAL  
ASSOCIATION**

**MEETING MINUTES  
MEETING HELD ON MARCH 28, 2008**

**TORONTO, MONTREAL, QUEBEC CITY, CALGARY, EDMONTON,  
VANCOUVER, WINNIPEG**



**ACTUARIAL STUDENTS' NATIONAL ASSOCIATION**  
**MEETING ON MARCH 28, 2008: MINUTES**  
**TORONTO, MONTREAL, QUEBEC CITY, CALGARY, EDMONTON, VANCOUVER,**  
**WINNIPEG**

The meeting began at 1.00 p.m. EST.

**Attendance**

Listed below are delegates whose attendance was confirmed prior to the meeting.

University of Calgary:

- 1- Ryan May - President

Concordia University:

- 1- Maxime Lafleur-Forcier

Université de Montréal:

- 1- Guillaume Robineau

Université Laval:

- 1- Hélène Morin
- 2- Anne Rodrigue
- 3- Chantal Paquin-Petitjean
- 4- Claudia Savard
- 5- Isabelle Guérard

University of Manitoba:

- 1- Krizsia Praznik

Simon Fraser University:

- 1- Henry Ding Liu

University of Toronto:

- 1- Vivian Zhang - VP Ontario
- 2- Alena Kharkavets – Secretary
- 3- Khurram Tehseen
- 4- Daisy Li
- 5- Sukaina Visram
- 6- Diana Zaidlin

UQÀM:

- 1- Tristan Bordeleau St-Cyr
- 2- Bruno Hugo Basso

University of Waterloo:

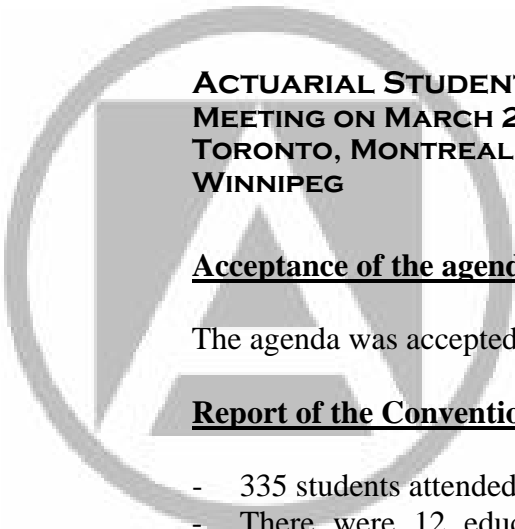
- 1- Ryan Cuscito - VP Finance
- 2- Fred Liu
- 3- Jimmy Ye

University of Alberta:

- 1- Kamal Harris

**Absent:**

York University  
University of Western Ontario  
University of Regina



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**Acceptance of the agenda**

The agenda was accepted unanimously.

**Report of the Convention Committee (University of Toronto)**

- 335 students attended the convention, and it was sponsored by 23 companies.
- There were 12 education seminars, which received positive feedback from the attendees.
- We felt that the convention was Manulife-centric. Please be careful with that next year. As an example, if they already have a seminar spot then do not give them an exclusive seminar as this might not be fair to other sponsors.
- We will forward suggestions, reminders, and sponsors' contact list to the incoming Convention Committee.
- London Life mentioned that they would be interested in sponsoring the Saturday Night dinner for next year's Convention.

**Some suggestions and reminders:**

- We have raised the sponsorship price in the preceding two years, and we suggest not raising it for a third consecutive year as it is deemed to be high at its current level.
- We asked sponsors for feedback and suggestions. In general, try to communicate with sponsors well in advance. For instance, allow at least three weeks to get the approval of publicity materials.
- We received positive feedback on the new mingling party. We suggest keeping the mingling party as it encourages students to come early (avoid long line-ups at the registration desk) and allows companies to have more interaction with students. The latter is the reason why Mercer sponsored it this year. However, activities should be reviewed before the convention to ensure quality.
- We received positive feedback on the newly introduced interview sessions. One of the companies contacted people on Friday night after the Career Fair. It was suggested to provide a central communication board, where the interviewing companies could post the name of the selected candidates.
- Enhance communication with publicity committee.
- Set up timelines and start planning early to have sufficient time to deal with last minute issues.
- Hire at least 15 volunteers to help out with the running of the convention. This is essential for the convention success.
- Ensure that drinks are available at the Career Fair, and that the room is of adequate size to accommodate all attendees and companies participating in the Career Fair.
- It is a tradition to give diamond sponsors two tables.
- Diversify topics at the seminars.

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**Report of VP Finance (University of Waterloo)**

Attached is the financial summary as at January 22, 2008. The Convention Committee raised \$17,000 more this year than has ever been raised before, leaving the current balance at \$27,000, up from \$18,000 in 2007 when we assumed office. Hotel expenses were significantly higher this year. Part of the surplus was used to increase the travel subsidy from \$5,000 to \$8,500. The VP Finance suggested retaining the excess portion to increase the travel subsidy for the next convention. The next convention will take place either in Quebec-City or Winnipeg, and thus require a higher travel subsidy.

The VP Finance suggested that we would need to appoint an auditor for the 2007-2008 financial statements. The new VP Finance should work on improving the ASNA financial structure in order to make our financial statements more auditable, accountable and transparent.

**Convention proposals**

Bidding for the Convention were the University of Laval and the University of Manitoba. The convention bid was won by the University of Manitoba. The ASNA Convention in 2009 will be held in Winnipeg, Manitoba.

**Committee Selection**

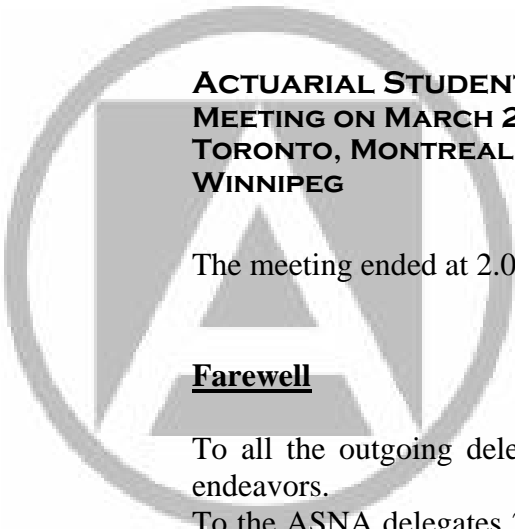
The following committees were selected:

<b>Committee</b>	<b>University</b>
Publicity	Université Laval
Finance	University of Waterloo
Website	Simon Fraser University
Translation –French	Université du Québec à Montréal
Translation – English	Concordia University
Magazine	University of Alberta
Education	Université de Montréal
Employers	University of Calgary
Expansion	University of Toronto

The new president should ensure that Communications and Alumni committees are assigned to the universities absent at the meeting.

**Executive Election**

<b>Executive-Elect 2008-2009</b>	<b>Name</b>	<b>University</b>
President	Alena Kharkavets	University of Toronto
Secretary	Daisy Li	University of Toronto
VP Quebec, Future Actuary	Isabelle Guerard	Université Laval
VP Ontario	Jimmy Ye	University of Waterloo
VP Western	Krizsia Praznik	University of Manitoba
VP Finance	Rachel Min	University of Waterloo



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The meeting ended at 2.05 p.m. EST.

**Farewell**

To all the outgoing delegates and executives, I wish you the best of luck in all your endeavors.

To the ASNA delegates 2008-2009, I wish you to have the enthusiasm and willpower to further enhance the image of ASNA and to enable it to bring benefit to the actuarial students all across Canada.

Sincerely,  
Alena Kharkavets  
ASNA Secretary