

has been added to the conversation.

elisabeth has been added to the conversation.

Jadzia says:

Hi everyone !

elisabeth says:

hello

says:

hi

says:

i'm here

John Lee says:

Hey guys

John Lee says:

sorry, ladies

Jadzia says:

lol

Crystal says:

what's wrong john

John Lee says:

Oh nothing, just referred to you as a guy crystal ;P

elisabeth says:

it doesn't really matter...

elisabeth says:

so where meinna???

elisabeth says:

do you guys mind if i write in purple???

John Lee says:

no it's fine

elisabeth says:

oops guys and gals

Jadzia says:

Not at all !

babymeimei has been added to the conversation.

Jadzia says:

Hi !

John Lee says:

Ok, seems like everyone is here. Hi Meinna.

babymeimei says:

hi

Crystal says:

hi babay mei

babymeimei says:

hi how are you doin' ?

Jadzia says:

great ! And you ?

babymeimei says:

i'm fine

John Lee says:

Jadzia, it might be good to introduce yourself, just in case?

Jadzia says:

I'm Véronique from Montréal

babymeimei says:

Do not speak at the same time and let me explain how it would work

Crystal says:

oh, it's u

elisabeth says:

k

babymeis says:

i first want to make sure that the following are here

babymeis says:

John

babymeis says:

Elisabeth

babymeis says:

Veronique

elisabeth says:

here

Jadzia says:

here

John Lee says:

John is here

babymeis says:

Crystal

Crystal says:

yup

babymeis says:

great

babymeis says:

I couldn't check my email account, did you receive an agenda from john ?

Jadzia says:

Yes

elisabeth says:

no

babymeis says:

John please can you send the agenda right now through msn to everyone ?

Crystal says:

no

John Lee says:

I apologize guys. I made the mistake, and thought that everyone received email from Meinna.

Yes.

elisabeth says:

no problem we'll look at it now

babymeis says:

thanks we're waiting for the agenda right now

John Lee says:

is it fine I just paste it here?

babymeis says:

yes it's

John Lee says:

Convention

- Follow up of the convention organisation: sponsors, activities, invitations, speakers

Finance

-finance: transfer of crystal (did she get her responsibilities updated...), account balance, how is the communication with other committees, reimbursement of previous meeting's travellers.

John Lee says:

Publicity

- publicity: paragraph on the involvement prize to be put on the web, budget, action plan, idea of promotional video...

Other Committees

- review of other committees: translation, website, magazine

babymeis says:

first point, the convention and it's following up

babymeis says:

Veronique please let us know what is happening now about the sponsors, the speakers and ...etc

Jadzia says:

Crystal do you want to tell the good news right away ?

Crystal says:

sure

Crystal says:

that's we have our first diamond sponsor from mercer, i believe it's from montreal 's mercer, right?

Jadzia says:

Yes.

Jadzia says:

I asked Leroy to announce it on the website, since it can be a good incentive for others sponsors. It should appear tomorrow

babymeis says:

oh great !

Crystal says:

so, i think, every time, the process of sponsors is they first let finance confirm with them they become our sponsors and we let convention know that, then convention contact sponsor for further detail about sponsorship, right?? but i have question, when do convention contact them??

Jadzia says:

I'll contact Mercer in the beginning of the week to make sure they have all the information they need.

Jadzia says:

We plan to contact sponsors as soon as we can after hearing from finance

babymeis says:

good idea for the web site

Crystal says:

they want to know the detail about attending career fair,

Jadzia says:

I'll talk (or write) to Mrs Simard in a few days, so I'll make sure she has all she needs to know.

Crystal says:

oh, and the one who contact me is a Mr.

Crystal says:

so....should i forward his email to you, jadzia?? since if we have different contacts, i don't know if it will give them confusion

Jadzia says:

It would be great... We have to make it clear to them that you're the contact for all the finance/money related subjects, and I'm the one for the rest

babymeis says:

Veronique what about the other aspect of the convention ?

Jadzia says:

For the sponsors (in general). Most contacts have been made. Crystal, have the last member of your team made his contacts ?

Jadzia says:

If yes, could you send me the updated list ? If not, who will be in charge of making those contacts ?

Crystal says:

i'll let you know, since brenda is in charge of collecting all of our contact's updated, i'll ask her about it..then i'll email u

Jadzia says:

ok.

Jadzia says:

I should have answer from other companies in the next weeks.

Jadzia says:

Meinna, I'll send you the list of the small companies tomorrow

Jadzia says:

Any questions about sponsors ?

babymeis says:

thank you

John Lee says:

excuse me , have you guys heard back from Buck Consultants/ ACS?

Jadzia says:

they received the document, but I have not heard from them yet.

John Lee says:

Ok. Well I they have expressed strong interest. I can get in contact with them tomorrow and try to see what's going on?

Crystal says:

ok, i'v send the faward to your yahoo jadzia

babymeis says:

continue Veronique

Jadzia says:

Of course

Jadzia says:

For speakers : Most companies who plan to sponsor also plan to have speakers, so we are waiting a little bit before contacting other cies

Jadzia says:

We'll make the speakers documents in August

Jadzia says:

Activities : we're visiting bars this month, so we should have our Friday night event decided by Mid-August

Jadzia says:

Hotel : Louis was meeting the responsible today in order to know their schedule, what and when they need, etc.

babymeis says:

are you still itending to organize a vote for the activities ?

Jadzia says:

Yes, mainly for the Saturday night event. For the friday night, if we find a place that is clearly better than the rest no, but if we hesitate between two kind of place, yes.

babymeis says:

ok

Jadzia says:

Other things you need to know from Convention ?

elisabeth says:

meals

elisabeth says:

do you know when you'll learn more about the supper and the choices?

Jadzia says:

Louis should have more informations after his meeting... We'll make the choice in August.

elisabeth says:

ok. thks

Jadzia says:

One choice will be chicken (precise meal to be determined), I don't remember the other one.

Jadzia says:

Others questions ?

elisabeth says:

chicken and a veggie or chicken and a (meat) and veggie?

elisabeth says:

if you know

Jadzia says:

chicken and a (meat) and veggie

elisabeth says:

thks

babymeis says:

if no one have other questions we will go to the next point

babymeis says:

now Finance

Crystal says:

our account balance is as last time around 2000

babymeis says:

Crystal please explain how the transfer is going on and stuff ?

Crystal says:

ok, the jacky has been contacting the calgary girl, she hasn't get the letter from calgary yet, i have been calling her frequently to check if she has receive the letter from calgary girl. but she says she hasn't hear from the calgary girl yet, she will email her again tonite.

elisabeth says:

sorry but how does the calgary girl fit in???

Crystal says:

the letter should include calgary girl and jacky's signature, then will send to montreal

Crystal says:

ok, that's last year's cosiner

elisabeth says:

ok i get it

elisabeth says:

thk

Crystal says:

signer

Jadzia says:

Wasn't it suppose to be transfered by the bank ?

Crystal says:

no, the letter from jacky and cagary girl is written by themself , the form with my signiture and montreal's signiture is through bank,

Jadzia says:

Ok

Crystal says:

i have let famita know this situation

babymeis says:

my only concern is that the process is taking a bit long, crystal in how much time did you expect all this to be finally done ?

babymeis says:

because if we need to receive money from the sponsors and pay the incorporation fees we need to do fast

Crystal says:

i have the same feeling as you , all this depends on when jacky receive the letter from calgary, i'll ask jacky more...

Crystal says:

the incorporation fee is the one you want me to pay last time right? do they have interest

babymeis says:

yes

Jadzia says:

Or late fees ?

babymeis says:

there may be

John Lee says:
sorry, how much is it? Is paying now not an option?

babymeis says:
crystal, can you give us the deadline or something because we need to have an idea ?

babymeis says:
is approximately 60 dollars, and it's mandatory

Crystal says:
the end of next week ,

Crystal says:
i really do want it done as bad as you

babymeis says:
because you'll be the main contact for sponsors and other institution

Crystal says:
i know,

babymeis says:
does anyone have any question or doesn't understand something about the finance part ?

John Lee says:
crystal, have you received the budget from montreal you requested last meeting? How are you in that regard?

Crystal says:
jadzia , if you have any updates or new sponsors could you let me know, so we finance could have the total list of all sponsors in file

Crystal says:
or anyother person contacted some campany, and get some sponor

Jadzia says:
I don't think the budget was sent.. I'll check with my team and make sure it is updated.

Jadzia says:
Crystal, I can tell you right away that we are sure to have Aon, Axa and the Promutuel as sponsors, but I don't know what level

Jadzia says:
I'll give you news as soon as I received them

Crystal says:
ok, did you do the initial contact with them??

Jadzia says:
I work at Aon, Elisabeth (from Mtl) at Axa, Promutuel contacted me today to have more informations (and yes they were initial contact from Mtl.

Crystal says:
sorry, Mtl?

Jadzia says:
EDS seemed interested too. That would be great since it is a new sponsor and a huge company

Jadzia says:
Montreal

Crystal says:
ok

babymeis says:
we need to reimburse the travellers of the last meeting, how will you manage that ?

Crystal says:
i think we i'll reimburse them in the next meeting in september,

Crystal says:
we do have one meeting in sep right

babymeis says:
yes

babymeis says:
crystal just send an email to precise all this please

Crystal says:

they will need to have receipt with them , i only have one receipt with me from last meeting, all other person should have receipt with ehm

Crystal says:

ok, to everyone?

elisabeth says:

k

John Lee says:

Yes, I'll give you mine shortly.

Crystal says:

baby mei, where to find the full list of email add of delegates??

babymeis says:

I sent an address list of all the associations thrice, and if you still don't have it i can send it you as soon as possible

John Lee says:

one of the universities sent a csv file, used to update address book. I can send that as well

Crystal says:

ok..i'll find it

babymeis says:

ok now publicity

babymeis says:

elisabeth how is going the project of the paragraph on involvement prize and the promotional video...etc

elisabeth says:

um paragraph... well i am going to have to apologize for that cause at the last meeting we took turns writing things down(anne and I) and i didn't write that doesn't so i didn't know we had a paragraph to write

elisabeth says:

so it's not done but now that i know it'll get done soon.

elisabeth says:

we'll get in touch w/ leroy too. so he can post it.

babymeis says:

perfect

elisabeth says:

video

babymeis says:

great

elisabeth says:

we are working on it. we wanted to do 2 videos but now it's down to one.

elisabeth says:

cause it's a lot of work.

elisabeth says:

we are still writing out what we want... once we figure that out we'll get in touch with the convention committee and the website committee to make sure everything is ok with them and if they have anything to add.

Jadzia says:

ok

elisabeth says:

we are aiming at filming the weekend of aug8

elisabeth says:

so next week, convention committee should here from us.

elisabeth says:

budget. no expenses so far since we are waiting for sponsors to do anything

babymeis says:

I just advise you to plan well your work because you'll have a lot to do by the end of the year with the preparation of the convention

elisabeth says:

ok but for now we are kind of on hold.

elisabeth says:

anyways. no expenses and no estimate just yet.

elisabeth says:

company logos

Crystal says:

so, is publicity responsible to get the logos and stuff from sponsors ? so then convention tells publicity the contacts of our sponsors?

elisabeth says:

um i thought you guys did that at the same time as application

Jadzia says:

We'll ask the sponsors about logos and stuff and relay them to sponsors

Jadzia says:

*to publicity

elisabeth says:

ok thks

elisabeth says:

cause that would be too confusing to the company to talk to a different person each time

Jadzia says:

Exactly

Crystal says:

that's great

elisabeth says:

but the size is the bigger the better

elisabeth says:

or in a vector format (. ai or .eps)

elisabeth says:

that's what i got as an answer today

Jadzia says:

I'll ask Mercer next week... It would be great if we could add it on the website next week

elisabeth says:

i don't know if that format works for website though

elisabeth says:

i just know it's good for printing

Jadzia says:

ok... i'll ask if it is possible to have both kind

elisabeth says:

as for t-shirt. we asked for girls and boys but the guy i talked to said it would be very expensive to do a girl shirt

elisabeth says:

what he does is he orders all guys shirt but in junior sizes

John Lee says:

what are the prices?

elisabeth says:

so it costs stay low

elisabeth says:

um.. not sure yet cuase he is on vacation till next friday

elisabeth says:

i bothered him in on his europe tour.

elisabeth says:

in the past weeks

elisabeth says:

any questions so far?

John Lee says:

well, have past ASNA shirts for females been bad?

elisabeth says:

don't know.. i've only seen guy shirts

elisabeth says:

(shirts on guys)

John Lee says:

ok thanks

elisabeth says:

the only difference in ordering junior vs girl is the length of the sleeve

elisabeth says:

so depending on the price we'll make a decision.

elisabeth says:

question though... do people give us the shirt size they want or we guess

elisabeth says:

?

Jadzia says:

They give us the size

John Lee says:

delegates are responsible from my understanding.

elisabeth says:

when is the deadline for applications to the convention

elisabeth says:

?

Jadzia says:

I'll may be able to suggest another way of getting the infos (T-shirt size, meals, etc), but I'm still looking at the feasibility of it before saying more

Jadzia says:

Last year, the deadline was november 15

babymeis says:

elisabeth, do you mean a deadline to buy a ticket for the convention ?

elisabeth says:

ok so we would have the info by when?

elisabeth says:

well yes cause that's how we get shirt sizes no?

Jadzia says:

Yes.

Crystal says:

yes

elisabeth says:

thks

Jadzia says:

So if you can, could you ask the delay we need to take into account between the order and the reception of T-shirt ?

Jadzia says:

That was what determined last year deadline

Jadzia says:

Partly at least

elisabeth says:

yeah from what i understand it can be done in a week but with lots of fees. so i'll look into a regular delay.

Jadzia says:

ok

Jadzia says:

On another subject : A suggestion for the booklet that will be distributed at the Convention (I ask now because it could impact on sponsors)

elisabeth says:

ok

Jadzia says:

It would be nice if the different categories of sponsor were given different amount of space in the booklet given to students in the Convention.

It kind of bother me that last year, MelocheMonnex (who was Bronze) had a full page, when many Gold sponsors (including Mercer and Sunlife Financial) took less than 1/3 page.

I suggest something like this : Diamond 1 page, Gold 3/4, Silver 1/2 and Bronz

Jadzia says:

* bronze 1/4 page

elisabeth says:

um that's fine by me... we could adjust depending how many we get of each but the general idea sounds good

Jadzia says:

it would be similar to the magazine sponsorship

elisabeth says:

sure. question: does anyone have a program from last year so we could base of program on since none of us have ever attended a convention?

elisabeth says:

we don't really know what it looks like

babymeis says:

you could check on the website

Jadzia says:

I have one from the two last convention... I look on cd to see if I can find an original document

elisabeth says:

it's on there?

babymeis says:

yes

elisabeth says:

ok i never found it.. i'll check again.

elisabeth says:

thks

elisabeth says:

if not, i'll take to veronique

elisabeth says:

*talk

Jadzia says:

ok

babymeis says:

goof

babymeis says:

good

elisabeth says:

ok name tags. we found the supplier.

elisabeth says:

they are going to hng around the neck with probally different colours depending on the meal.

elisabeth says:

it's the cheapest while mainting quality for them to hold together for 3 days

babymeis says:

ok good

John Lee says:

just to reconfirm but diamond sponsors have logos on these yes?

Jadzia says:

Yes

elisabeth says:

yes sorry

John Lee says:

thank you

babymeis says:

ok we will go forward does anyone have something to say before that

elisabeth says:

well i am not done

elisabeth says:
hehehe one last thing. we are working on the pamphlet that will be given to each university about asna and this year's convention

elisabeth says:
it'll be ready in september before the poster

babymeis says:
what about the distribution ?

elisabeth says:
um that's what i want to talk about

elisabeth says:
we could get them printed, given that each university tells us how many they want and we'll ship them out. or we make a computer copy where each university is responsible for printing the copies themselves

babymeis says:
it's better for it to be printed already and send afterwards

Jadzia says:
Personnally I would rather have a computer copy, so it will be easier to reprint it (and we have a budget from the University for copies). Or at least have both.

John Lee says:
I think it will depend on the quality. If the ones your sending is same as the ones we're printing, then computer copy is better.

Crystal says:
i gree

Crystal says:
agree

Jadzia says:
You could ask all university the way the want it, and send paper copy only to the ones that request it.

elisabeth says:
since we are doing posters anyways we thought it could be just white paper folded in three

elisabeth says:
sure

babymeis says:
yes it's simple

John Lee says:
this is great. It seems we have a lot of arsenal in publicity. I don't recall this much last convention.

babymeis says:
all that the publicity comittee is to get in touch with one person per university and send it by mail. The pamphlet of course can be just a piece of white paper folded in three of course

elisabeth says:
thks john.... we told you last march we were good at spending money

elisabeth says:
=)

Jadzia says:
That's great. I really want first year students to know ASNA before the end of their first week !!!

elisabeth says:
yes meinna... we'll do that.

elisabeth says:
and then if they want us to print it, then they could tell us how many copies they want

Crystal says:
ok,

elisabeth says:
well that's it on our part. we are planning what we want we just can't really do it until we have all the information. we are also working on a documents for the involvement prize

elisabeth says:

if you guys want it to be uniform for all universities
John Lee says:
involvement prize?
elisabeth says:
or we can let each committee organize it for themselves
elisabeth says:
student of the year deal
elisabeth says:
application form kind of thing
Jadzia says:
The structure should be uniform and explained, since most people don't know about it
elisabeth says:
ok so we'll continue working on that
John Lee says:
awesome
babymeis says:
i think as it has been said, things are better if they are unified, we should avoid distributing tasks to
universities and try to let them know when things are already done
elisabeth says:
ok. perfect
babymeis says:
next point
babymeis says:
i'll give a brief summary about three other committees
babymeis says:
first magazine: did everyone send their photo to committee
babymeis says:
?
John Lee says:
yes
John Lee says:
I purchased a new digital cam for the occasion
babymeis says:
and the others ?
Jadzia says:
Wasn't it decided it would be limited to the executive committee ?
babymeis says:
yes, that's what i was talking about sorry
Jadzia says:
Ok
elisabeth says:
yeah answered the questionnaire and sent a photo.
babymeis says:
ok
Crystal says:
no, haven't, sorry, i don't record i get the email
Crystal says:
can you forward to me ?
babymeis says:
I would ask how this is going on and i would let you know as soon as possible, and the
magazine committee have any problem they would have contacted me, so i think so far
everything is ok
babymeis says:
ok, crystal, i'll do it
Crystal says:
thanks
babymeis says:

ok next

babymeis says:
the website, i need to know how do you find the new design of the website ?

elisabeth says:
nice. much more modern than before

John Lee says:
<http://www.anea-asna.ca/>

Crystal says:
i found it pretty good, agree

Jadzia says:
Great. And Leroy answer very quickly to comments.

John Lee says:
yes, I like it as well. More pictures would be nice

babymeis says:
ok, i will pass the word to Leroy

babymeis says:
now last but not least

babymeis says:
the translation committee with who we have a bit of problem

babymeis says:
Uqam is normally responsible for translation from english to french

babymeis says:
and so far their participation have been highly requested but never seen

Jadzia says:
Have you try calling Anne-Marie ? Don't expect much from Michael.

babymeis says:
i just want to let you know if you ever have problems to contact them, please try again by phone or email as much as you can

elisabeth says:
ok thanks.

babymeis says:
but i received an email from him, telling me that he is supposedly the only one affected which is not true at all

Jadzia says:
According to Michael, he is ALWAYS doing a great job, (and the only one), but it's never the case. The worst of it is that I think he truly believes himself.

babymeis says:
anyways, the fact remain there is no news from them and i'm seriously intending to get that problem solve but as of now if you have something to translate you'll have to do it yourselves, within your respective committees

babymeis says:
sorry about such an inconvenient

babymeis says:
the meeting is off, does anyone have something particular to say

John Lee says:
Meinna, some of my emails have been bounced back, is your president account fine?

Jadzia says:
The convention mailbox bounces president1@anea-asna saying it is spam... I forgot to mention it to you in my last mail

babymeis says:
it's possible that i have some problems, i'll check it out tomorrow and i'll let you know sorry about that

John Lee says:
thanks

Crystal says:
can i leave now, i have to go somewhere now.

John Lee says:

I'll prepare the agenda(official) and the minutes, and forward to you meinna for final review.

babymeis says:

you can also send things on my hotmail account

Jadzia says:

Thanks everyone

John Lee says:

thanks as well

babymeis says:

yes crystal, you'll probably receive an email for the next meeting

Crystal says:

Thanks talk to you guys next time

elisabeth says:

thks bye crystal

Crystal says:

ok

babymeis says:

bye crystal

Jadzia says:

bye

Crystal has left the conversation.

babymeis says:

john please send me the summary of this meeting before spreading it out

John Lee says:

sure

babymeis says:

have a nice day everyone, check your emails for the next msn meetings bye

John Lee says:

take care

Jadzia says:

Goodbye

elisabeth says:

ok thanks for the info and i'll be getting in touch with some of you soon.

elisabeth says:

bye