



Association Nationale des Étudiants en Actuariat Actuarial Students' National Association

Meeting of November 27th, 2005
Via MSN Messenger

Delegates Present

- Meinna Gwet
- Brenda Dong
- Scott Lough
- Veronique Menard
- Élisabeth Lamarche
- John Lee

○ **OPENING OF THE MEETING**

Meinna opened the meeting at 10:15 AM (Eastern Time) via MSN Messenger.
Brenda will be taken Crystal's place in the meeting for Finance.

○ **ADOPTION OF THE AGENDA**

The agenda was adopted.

○ **COMMITTEE'S REPORTS**

→ *Convention Committee – Veronique Menard*

- ◆ 407 attendees for the convention to date – all lists received.
- ◆ Sunday breakfast has been changed to budget costs.
- ◆ Friday night activity will be at Altitude 737 – a night club high up overseeing the city. Within walking distance.
- ◆ Saturday night activity scheduled for skating has been revised to a pool/lounge/dance at History, due to unpredictable weather and inability to reserve. Within walking distance.
- ◆ Due to the popularity of skating, other alternatives will be exhausted. History remains finalized otherwise. Students will be able to venture on their own.
- ◆ December 6th remains the last day to book hotel reservations.
- ◆ There will be 12 speakers on Saturday, and one on Sunday morning. Veronique will be sending John detailing Topics and speakers. Dinner speaker will be a diamond sponsor TBA. Opening speaker TBA.
- ◆ 10 employers finalized for Career Fair. 5 more expected.

→ *Finance Committee – Brenda Dong*

- ◆ \$45,600 from sponsors as of November 27, 2005. Veronique is awaiting \$2000 from University of Montreal and Allstate. Waiting from International Actuary Association.
- ◆ ASNA funds sit at approximately \$43,300. Crystal can not guarantee subsidies for Western Canada students because she has yet to receive budget from Convention and Publicity and cash inflows are finalized. No subsidies at this

time. Surplus is not the issue, but the target reserve for next year, which is essential for hotel reservations for next year's convention committee.

- ♦ Approximately \$16,000 of convention costs have been paid in order to reserve the hotel.

→ ***Publicity Committee – Élisabeth Lamarche***

- ♦ Busy with T-shirts, prizes, and packages to each university detailing the involvement prize to begin nominations.
- ♦ Recently received total shirt orders, and will make the order this coming Tuesday. Veronique sent Anne all the logos need for the t-shirts.
- ♦ Finalizing ASNA program. Awaiting paragraphs from Meinna, University of Montreal, and speaker and sponsorship information.
- ♦ Veronique express concern regarding whether December 1st deadline for sponsor information to publicity can be made. Elisabeth stresses that they must be sent and printed by the printing company all before Christmas.

→ ***News From the West – Scott Lough***

- ♦ Scott will be contacting Western Canada universities to confirm everything is in order. John stresses that SFU need to be a priority since they are the magazine committee and have had funding issues from last meeting. Scott will follow up.
- ♦ Main concern for western universities is with subsidies, and will wait for finalization from the finance committee regarding this.
- ♦ Looking forward to ASNA!

→ ***Miscellaneous – Meinna Gwet***

- ♦ ***INSURANCE***
 - ASNA is free from any responsibility in case of injury. The responsibility will be held by the establishments. Meaning, the Delta hotel, place of activity (club and lounge), and our health plan, depending on how the accident occurs.
- ♦ ***CONVENTION PHOTOS AND VIDEOS:***
 - John suggests that delegates from each university should be responsible to take photos/clips of their respective schools to ensure proper population coverage.
 - Meinna will contact Expansionary Students Committee to determine if they can tackle this responsibility.

○ **ROUND TABLE – All**

- ♦ Veronique will be sending an email in a couple weeks to all delegates with information on dress code, meal, seminars, career fair attendees, and other relating information.
- ♦ Elisabeth informs us that a complaint was made by a company with regards to incorrect dates in the documents we submitted. Will follow up and make appropriate measure in order to uphold ASNA's reputation.

○ **CLOSING OF THE MEETING – Meinna Gwet**

The meeting was closed at 12:25pm Eastern Time via MSN Messenger.

