



**ACTUARIAL STUDENTS'
NATIONAL ASSOCIATION**

**JANUARY 9th,
2005 MEETING
MINUTES**

MEETING MINUTES- ENGLISH



Actuarial Students' National Association January 2005 Meeting -- Calgary Minutes

Opening of the Meeting - President

Guests: University of Alberta, University of Regina

- The meeting was opened by Heidi Garand (ASNA's President) at 12:07PM in the Oval Room of the Fairmont Palliser hotel, Calgary. Carl Lussier (ASNA's secretary) was assigned to take the minutes of this meeting.

Adoption of the Agenda – ALL

- The Agenda is adopted unanimously

Adoption of last meeting minutes – ALL

- No comments were made to change the minutes of last meeting.
- Last meeting's minutes will be reviewed by the delegates to ensure their correctness and if mistakes are found, such mistakes will be submitted to the president.

Committee's Updates

Expansion Employers – Simon Fraser University

- Since a lot of delegates graduated and didn't train the younger generation, the delegates from Simon Fraser University didn't know which committee they were.
- The president explained them the role of the “Expansion Employers” committee.

Convention – University of Calgary

- The convention committee sought feedback on what to improve next years and they got a round of applause.
- The committee also inquires about the involvement prize. Publicity answered that it was still being considered but they were still looking to make it more attractive for students to participate.
- The committee also wishes to express a more official “Thank you for coming” to employers.
- Suggestions made to improve the conventions:
 - ◆ More interactive workshops are needed in order to get students to participate even more and to interact with other universities too.
 - ◆ Those workshops could include, but are not limited to:
 - mock interview
 - resume clinic (maybe with D.W. Simpson)
 - case study
 - ◆ The convention committee thinks it would have also been appropriate to feed the speakers. This will be done next year.
 - ◆ An appetizer event with the employers before the full job fair was also

recommended since it would provide an opportunity for students and employers to discuss in a less formal setting and also about other topics.

- ◆ The speakers should be invited to the main dinner in order for them and students to get to talk more.
- ◆ It was also recommended due to time constraint that 1 seminar be dropped but that students get longer time to talk with the speakers.
- ◆ The free time of last years convention was taken out this year but the convention committee believes it should still be there. Time constraints dictated that decision.
- ◆ It was also felt that the number of time participants had to change too many times. A comment was made on trying to combine the semi-formal dinner dress code with the subsequent activity on the Saturday night.

Finance – University of Toronto

- Sponsorship is done and all the money was received.
- Receipts will be given if needed
- Treasurer reports contains all details

Publicity – University of Manitoba

- The receipts will be sent to the treasurer
- Posters and t-shirts were created with the specifications given
- The publicity committee inquired about making less formal t-shirt as posted on their website. The suggestion was welcome as long as bilingualism of the association is respected.
- T-shirt sizes should have also included extra-small. Giang pointed out that due to the timing and the cost it was inefficient to buy extra-small t-shirts.
- The format of the involvement prize is still under consideration by the committee.

Magazine – UQAM

- Given the cost to print all magazines in their bilingual format and the extra-cost associated with shipping them out, the UQAM magazine committee decided on printing the magazine in French or English and distributing it accordingly with the University preferences.
- They brought the magazine to the convention and distributed it to the present delegates.

Magazine – Waterloo

- The committee put in place the first edition (electronic) of their magazine. They choose the acronym JAS for the name: Journal for Actuarial Students.
- The online structure will be easy to maintain and archived in order to provide for an easy issues switch from the current issue to the next issues when another university takes over the magazine.
- They are looking at getting more articles:
 - ◆ Concordia cancelled their articles on their big project
 - ◆ It is recommended that Laval present an article on the student expansion they've been doing.
 - ◆ The committee is also looking at getting articles written by professional actuaries.
- The committee is planning on getting the printed version's layout and articles written by late march and to distribute the magazine in late august /early September.
- The online magazine wasn't publicized yet since it hasn't been translated.

Website – ~~University of Western Ontario~~

– President, Secretary & University of Waterloo Delegates

- The University of Western Ontario hasn't participated greatly over the past few months to the endeavors of the association. The president tried, repeatedly, to contact them without any success.
- The current website is maintained by the President (Heidi Garand) and the Secretary (Carl Lussier). The information email account is currently taken care of by one of the University of Waterloo delegate (Wendy Yu).
- D.W. Simpson has granted ASNA 250\$ U.S. as year to sponsor the website. They didn't request to be the sole sponsor for it.

Expansion Students – Université Laval

- University of Regina and Alberta are joining us in ASNA. Unfortunately, York University wasn't able to send any delegates.
- University of Regina will be taking care of double checking the translation from French to English.

Translation – Université de Montreal

- Translation is going well.
- It is recommended that employers use their own translation service in order to provide for a more accurate text.

Employer Bank – University of Concordia

- Employer didn't agree with the big project of having summer hiring only during the winter. Therefore it has been abandoned.
- The committee is now focusing on creating an actuarial employer bank in Quebec that would eventually go online on the association's website. It will also get sent to all university across the country.

Treasurer's Report – Jackie Szeto

- 1000\$ was put aside in order to provide ASNA with a cushion to start the new year
- The treasurer needs the convention cost in order to finalize the financial statements.

Future Actuary Representative – Donna Chiu

- Our representative was at the board meeting in July and tried to bring a Canadian focus into the magazine.
- An article about ASNA was included into all of the Future Actuary publications.
- The board is actually thinking about increasing the frequency and our representative asked around if that would be a good idea. The answer expressed by the majority was that the current frequency of the magazine was all right.
- Also the Future Actuary board is thinking about moving the magazine on-line, this magazine would also included search capabilities and a database of all previous articles written in the past.
- She also mentioned that the transfer of what has been done between delegates should be improved.
- The next article to appear in the Future Actuary will be one describing the conventions.

Miscellaneous - ALL

- CIA Meeting Montreal 2004
 - The CIA gave ASNA 4 free tickets, which were distributed to 4 Montreal delegates.
 - There were 3 levels of difficulty at the meeting for the seminar that were going on at the same time.
 - The delegates present will be writing an article for the current magazine.

Round Table – ALL

- The president answered a question regarding the procedures to bid for the 2006 convention. Send her an email to inform her and create a bid to be distributed to delegates for the March Meeting.
- The finance committee would like to get a list compiled by everyone for those currently working in company for next year's finance committee. This would make the process of contacting people really easier for them. This is why they're asking on a collaborative effort.
- The president recommends that we call contact person ahead before sending the sponsorship packages.
- It would also be good to increase the account size for the Finance committee on the web server since some emails that were supposed to reach them got bounced due to a too full account. The president and the secretary will be looking into it.
- It might be recommended to change Internet Service Provider since the spam

amount is clearly indicating a lack of control from the ISP.

Next Meeting

- The next meeting will be held in March
- The president will be contacting potential sponsor for the videoconferences.
- The meeting should be held on a Friday afternoon since we need the sponsor's office to be open in order to use it.
- Winnipeg will have to move to another location since the last one was clearly inefficient.

- 2006 Convention
 - Getting sponsorship from companies
 - Need to explore the possibility of getting school sponsorship
 - There's a clear need to sit down and brainstorm ideas for fundraising.

- Candidates for ASNA's Executive
 - Lots of positions will be open since quite a lot of delegates are graduating.
 - There will be a voting done at the March meeting.

- New Committees proposed with their respective votes(*2)
 - English Translation 7
 - Expansion U.S. students 9
 - Fundraiser 17
 - Eastern Canada Employer Bank 12
 - Note: the secretary didn't vote

- Current Delegates
 - Not yet graduating 6
 - Graduating 17

Closing of the meeting – President

- The meeting was closed at 13:23 Central Time by Heidi Garand (ASNA's President), in the Oval Room of the Fairmont Palliser hotel.



DELEGATES PRESENT:

Laval:

Heidi Garand

UQÀM:

Ziad Semaan

U of T:

Natalie Ho

Jackie Szeto

Rianto Hartono

Université de Montréal:

Élisabeth Picard-Courtois

Myriam Moisan,

Louis-Alexandre Laroche

Waterloo:

Donna Chiu

Xiao-Bo Li

Carl Lussier

Wendy Yu

Simon Fraser:

Rina Wang

Jessica Dang

Natalia Lysenko

University of Manitoba:

Giang Nguyen

Shelley Hymers

Richard Lam

Kim Palatnick

Robbie Wu

University of Regina:

Curtis Runge

Derek Fiissel

University of Calgary:

Scott Lough

Nicole Plamondon

Jason Shen

University of Alberta:

Cynthia Chiew

Concordia:

Édith Brisson

Christine Loureiro-Costa