



**Association Nationale des Etudiants en Actuariat
Actuarial Students' National Association**

Meeting of July 10th, 2004
Toronto

Delegates Present

- Heidi Garand
- Scott Lough
- Natalie Ho
- Jackie Szeto
- Giang Nguyen
- Edith Brisson (arrived late)
- Carl Lussier (arrived late)

1. OPENING OF THE MEETING

Heidi Garand opened the meeting at 3:30 PM (Eastern Time) in the Bahen Center for Information Technology (University of Toronto).

2. ADOPTION OF THE AGENDA

The agenda was adopted.

3. ADOPTION OF THE MINUTES OF THE LAST MEETING

The minutes of last meeting were adopted.

4. NOMINATION OF THE SECRETARY

Scott and Giang took over until Carl arrived.

5. COMMITTEES' REPORTS

1. *Convention Committee – Scott Lough*

1. Theme is proposed by Scott : “From University Student To Career Actuary: What To Expect In The Future” and adopted.
2. Decided upon a semi-formal for the Saturday night dinner.
3. Career fair up to each individual on dress code.
4. Sporting events need to be decided for Saturday night.
5. Hotel will be the Fairmont Palliser (heart of downtown and connected to CTrain).
6. Room will be 99\$ /per room /per night (4 people).
7. Convention committee will be booking rooms

8. Got Crystal room and the Oval Room at Fairmont Palliser
9. New arrangement in room for career fair.
10. For seminar upstairs book 2 separate rooms.
11. Arrangements are being made with WestJet for the flight
 - Quebec City participants may have to take the bus to Montreal airport.
12. Possibility of giving everybody cowboy hats on Friday.
13. Going to Cowboys Bar on Friday night.
14. Overview of the convention budget (see document presented by Convention Committee).
15. Estimate for tickets price : 80 \$
16. Mention of the deadline being faced by Calgary to book rooms at the Fairmont Palliser.
17. Will survey students to see what they thought of the convention to get new ideas for next years.
18. Preliminary information should be posted on the website.

2. Finance Committee - Natalie Ho

1. Overview of the sponsorship package.
2. Expand the contact list from West Coast.
3. In sponsorship package: address issue of funding magazine.
4. Jackie is primary contact for sponsorship.
5. Deadline of September 1st for sponsorship.
6. Any communication of companies must be done with both finance and convention.
7. Due date of September for speakers.
8. Diamond and Gold sponsors have priority if they want to provide speakers.
9. Raise amount of bronze sponsor to 700 \$ from 600 \$.
10. Sponsorship packages to be put on website in PDF format.

3. Publicity Committee - Giang Nguyen

1. Possible cheaper T-Shirts (7\$-8\$ per T-shirt).
2. U of M to arrange posters similar to last year, maybe a little bigger.
3. Universities should be naming ASNA rep to speak in classes and promote ASNA.
4. When U of M will receive the logo files from companies they will send them to Website Committee to put on the website.
5. U of Calgary will send speakers names and details to publicity when available.
6. Trying to find a way to add incentive for nominations and votes for Involvement Award (needs for more specific criteria).

4. Employer Bank – Edith Brisson

1. Idea came from a Mercer person.
2. Compile a list of contact persons for all possible companies in Canada.
3. Goal is to get companies located around Montreal and Quebec to post jobs and

hire at the same time in order to make it easier for students and companies.

4. Document that will be presented to companies will get “Jazzed” up by Mercer's marketing department.

5. *Review of Other Committee's Objectives – All*

1. *Magazine – Carl Lussier*

1. Goal is to move the magazine from a paper medium to an on-line medium.
2. Asked if it is possible to get the articles presented by the next September meeting : they will try their best to do this.

2. *Website – Carl Lussier*

1. Need to get Western involved; perception is they're out of touch.

3. *Other Committee's Objectives – All*

1. Objectives were all approved.

6. **TREASURER'S REPORT – Jackie Szeto**

1. 85 % of left over money in the bank (\$20,815.17) will go towards the convention.
2. Remainder will go towards website, transportation to this meeting and other costs.

7. **MISCELLANEOUS – All**

1. *Review of ASNA's Resolution – All*

1. See new resolutions.

2. *ASNA presence at CIA meetings*

1. Next CIA meeting is in Montreal (November?).
2. Heidi will find out cost for delegates in Montreal to attend this meeting.
3. Meeting might be “over our head” but it is felt important to show the presence of ASNA.

3. *Usage of ASNA discussion forum – Carl Lussier*

1. Forum is intended as a means to get everybody in touch.
2. Goal would be the sharing of information between each committee in order to achieve more efficiency.
3. How to improve the use of the forum: get topics that people will need to use it for. Can't force the use of it however.

8. **ROUND TABLE – All**

Nothing was brought up during the round table.

9. **CLOSING OF THE MEETING – Heidi Garand**

The meeting was closed at 19:24 Eastern Time in room 4010 Bahen Center for Information Technology (University of Toronto).