



**Association Nationale des Étudiants en Actuariat
Actuarial Students' National Association**

**MINUTES
ANÉA/ASNA**

**January 11th 2004 meeting
(Toronto – ASNA Convention 2004)**

Delegates presents: Melinda Bastien
Sebastien Dubois
Ian Letourneau
Melissa de Montigny
Heidi Garand
Ziad Semaan
Francis-Olivier Gravel
Chong Mei Cai
Edith Brisson
Denise Cheung
Xiao-Bo Li
Suzie Yan Wang
Christina Lee
Bayan Suleman
Jonathan Fournier
Mark Shellborn
Ryan Wall
Melanie Nadeau-Roy
Mathieu Boivin
Celine Ng Tong
Evelyne Giguere
Andrew Balo
Sheldon Liu
Ben Cairney
Luc Desgroseillers
Ayman Alvi
Rowena Lai
Nick Blitterswyk
Nicole Plamondon
Mandy Lui
Ryaz Mohamed
Wendy Yu
Emily Ching
Scott Lough

Delegates absents: Yacine Bara
Jennifer Jessop
Alix Daigle
Melanie Robitaille
Tamara Hurtado
Shelley Hymers
Mélicca De Montigny

1. Meeting opening

Céline Ng Tong opened the meeting at 15h15 (East time) held at the Hilton hotel in Toronto.

2. Last meeting minutes adoption

All accepted the last meeting's minutes

3. Agenda adoption

All accepted the agenda.

4. Secretary appointment

Edith Brisson was appointed. The decision was seconded by all

5. Covention comments (convention committee)

- Celine Ng Tong mentions that some companies were the confused by the number of people that didn't or did contact them.
- Mandy Lui proposes a solution: the finance committee should take care of all that is related to money and the convention committee should take charge of the rest.
- Ziad Semaan suggests a sport activity for next year.
- Mandy Lui suggests that the actual finance committee prepares a balance sheet, which will be usefull in the organisation of the next annual convention.
- Comments about the small quantity of wine. Mandy Lui explains why : very high cost of wine combined with a low budget.

6. Finance committee comments

- Some companies have not paid yet as well as some universities.
- The convention committee makes the remark that some universities have very badly organised their tickets selling. They suggest avoiding taking the students' names as long as they do not pay. Also, no reimbursement should be accepted.
- The tickets selling problem at UQAM is discussed.
- Mélanie Roy suggests to sell tickets at some predetermined date to rush people to buy their tickets.
- The finance committee suggests stopping selling tickets just for the wine and cheese because of the risk of losing money.
- Mandy Lui mentions that when we make the publicity for the convention, we have to find a method to reach the co-op students to let them know when is the time to buy tickets for the convention.
- Mandy Lui proposes for next year that we should ask students if they prefer a vegetarian meal. This will facilitate the organization of next year's convention.
- Most of the delegates agree that the quantity of size small t-shirts should be increased in the future.
- Evelyne Giguere thinks that the logos are too small and that we don't see it enough.
- Melanie Roy mentions that translation in the pamphlet is horrible. The translation committee exists for that purpose. All translation jobs should pass by them.
- Conference descriptions problem : No title nor description.

7. Publicity committee

Not present

8. Magazine committee

- The magazine committee makes the description of the magazine.
- They suggest that all universities provide a description of their actuarial program.

9. Web site committee

- They suggest putting everything on the web site: minutes of meetings...
- Web site committee wants the delegates to assure that there is a link on each university's website to the ASNA website. They will also be contacting the delegates that made the two previous ASNA website in order to remove them for the World Wide Web. This way, when a google search of ASNA is made, only one website will pop up.

10. Expansion committee

- Expansion committee will be contacting the University of Alberta in Edmonton and York University.
- No American students at this year's convention since there was no space for them.

11. International committee

- They just made contact with an Asian company who wants to get involved with our association. They are not really interested in sponsoring us yet, but they would be interested in sending speakers to talk at next year's convention.

12. Translation committee

- Translation committee asks for them to get an anea-asna.ca account in order to simplify document transfers.

13. Treasurer Report (Denise Cheung)

- The convention has been very expensive, about \$63,000.
- Celine asks that a balance sheet be presented to all delegates at the next meeting.
- Mandy suggests that if it is possible, to keep a certain amount of money in the bank account as starting money for next year's convention. Furthermore, this money would be used to pay the first deposit, which typically has to be made quite early.

14. Various

- Celine mentions that it is the time to think about next year's convention. The interested universities should contact her as soon as possible.
- Celine reminds that the election for next year's Executive Committee: secretary, VP-Ontario, Western Canada, Quebec and President will be done next meeting.

- A discussion follows about the cost of transportation. Someone suggests that if there is a surplus, it would be a great idea to subsidize transportation. A debate follows as to whether the money should subsidize this year's convention or the next. Someone suggests the creation of a transportation committee.

15. Next meeting

- The next meeting is going to be around the end of March 2004.

16. Meeting closing

The meeting was been closed by Celine Ng Tong at 16h45 (east time).